



Hallfold, Whitworth, Rochdale, Lancashire OL12 8TS
Telephone: (01706) 343218, Email: office@whitworth.lancs.sch.uk
Headteacher: Mr A Oliver, BA (Hons), MA, PGCE, NPQH

2nd October 2026

Parent governor vacancy letter

Dear parents/carers,

We currently have a vacancy for one parent governor and are seeking nominations from enthusiastic and committed parents or carers to join the governing board.

There are no particular qualifications required for the role.

The core functions of the governing board are:

- Ensuring clarity of vision, ethos and strategic direction.
- Holding senior leaders to account for the educational performance of the organisation, its pupils, and the performance management of staff.
- Overseeing the financial performance of the organisation and making sure its money is well spent.

The term of office for all governors is four years.

At Whitworth Community High School we always aim for positive and purposeful partnerships with parents, which undoubtedly bring important benefits to the pupils. One of the most significant ways you can help in promoting this aim is to volunteer to be a parent governor. The governing board's main tasks are to support the school, ensure that all pupils receive a high quality education and plan for future development and improvement.

Parent governors are welcomed as valued members of the team and play a vital role in ensuring the governing board is aware of the views of parents and the local community. We are confident that there are parents prepared to volunteer to take on this key role and give their time and commitment to help us continue to develop and improve the school's performance.

Governors currently meet as a full governing board 4 times a year and meetings usually start at 5.00 pm and finish around 6.30 pm. All meetings are held at the school. If needed, additional meetings will be planned with seven days' notice given unless there are extraordinary circumstances. We also have a Leadership & Management/Finance and Resources Committee, & a Curriculum & Standards Committee. All governors are invited to join the committee that their skills and experience match with, or they have a particular interest in or you may be asked initially to fill a vacancy on a particular committee.



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Committee meetings are held on different days from our full governing board meetings and are calendared in advance 1 meeting per term for each committee.

Governors are occasionally required to visit the school during the day for monitoring visits, where possible and are encouraged to support school events.

We offer new governors a comprehensive and supportive induction.

If you are interested in becoming a governor, self-nomination is acceptable and this can be done by completing the Parent Governor Nomination Form below.

<https://tinyurl.com/2v7hm4te>

When nominating yourself or someone else for the role of parent governor, you are nominating the person you believe has the skills and commitment to undertake the role. You are also nominating someone you trust to represent the views of parents when working with other governors and the headteacher, to promote high standards and strategically develop the school. The parent governor's role is not to represent individual parents' views or to report back directly to parents.

Please ensure that you read Appendix A and E which can be found on the school website at <https://www.wchs.co/governors-1>

The deadline for nominations is **9.00 am** on **Wednesday 21st October 2025.**

Should you have any questions about the role please do not hesitate to contact me, via the headteacher's PA whose e-mail is :- y.ellis@whitworth.lancs.sch.uk.

If there are more nominations than vacancies, an election will be held with a closing date of **20th November 2026** and all parents will be sent an electronic voting form.

Yours sincerely,



Christine Wright
Chair of Governors



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